

*By hand to
Comptroller
23 June*

Comptroller

Finance Division

Request for Increase in

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1. In order to meet the servicing requirements occasioned by the continued general expansion of the Agency and at the same time provide reasonable protection of Confidential Funds, it will be necessary to increase the present Finance Division T/O. In addition to general expansion there has been, during the period of the past year, a marked demand for improved processing and increased control over Confidential Funds. Such improvements cannot be sustained without additional personnel.

2. Inability to assign adequate numbers of finance employees to a large number of foreign field stations and major projects is requiring a concentration at Headquarters, which, when compared with Agencies not beset with the problem of security and obtaining "cover" positions, is undoubtedly high. However, to date there has been no acceptable alternative to performing at Headquarters a considerable portion of work which would normally be done in the field. Since the paramount consideration of security now prohibits (and in many cases will continue to prohibit) a more complete job in the field, the absence of provision to compensate for this vacuum at Headquarters would inevitably result in undesirable practices, delinquent accounts, decreased efficiency, and ultimately the necessity to add more personnel than would otherwise have been needed in order to process and audit the resultant sub-standard accounts.

3. Plans are now being made to establish improved facilities in the field. When fully implemented this will result in decreased requirements at Headquarters. However, during the period of implementation requirements at Headquarters will be increased. Further, present field plans are based on greatly expanded operations. Immediate increase in the T/O will therefore accomplish the triple purpose of providing for normal expansion, implementation of improved procedures at major stations abroad, and will furnish a nucleus of trained employees which will be urgently needed by the field in the near future.

4. Following is a list, by organizational units of the additional positions needed at this time:



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